

GREEN GIFT PROCESSING REQUEST (rev.12-09)

STAPLE  
BARCODE  
HERE

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Author: \_\_\_\_\_

RUSH?  Yes

Primary Location: \_\_\_\_\_

Secondary Location: \_\_\_\_\_

Librarian's approval (initials): \_\_\_\_\_

Gift plate?  YES (paper clip to this form)

*Choose one:*

- Duplicate unconditionally
- Do not duplicate if in this library
- Do not duplicate if in Pullman libraries (default)
- Do not duplicate if in WSU Libraries
- Do not duplicate if in Summit

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Notify: \_\_\_\_\_

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Pullman GIFT

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